

**BOARD OF COUNTY COMMISSIONER'S
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, JUNE 10 2013
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

Prayer and Pledge of Allegiance

A. Meeting called to order.

B. Quorum call.

C. Approve, Amend, or Modify the Minutes: of the Regular Meeting of June 3, 2013.

D. Bid Openings: Accept, Award and/or Reject the following: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)

- 1. Bid #SHE-1616** – Non-Encumbered Contract for Shower Curtains for the Cleveland County Detention Center. The bid term will be from bid award date through June 30, 2014.
- 2. Bid #EB-1617** – One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Cleveland County Election Board. The bid term will be from July 1, 2013 through June 30, 2014 with the option to renew on (1) more year.
- 3. Bid #EB-1618** – One-Year (1) Non-Encumbered Contract for Voting Equipment delivery Service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board. The bid term will be from July1, 2013 through June 30, 2014.
- 4. Bid #COM-1619** – One-Year (1) Non-Encumbered Contract for the Publication of Commissioners' Proceedings and any Legal Notices required by law per the Oklahoma Statutes. The bid term will be from July 1, 2013 through June 30, 2014.

E. Old Business: Discussion, Consideration, and/or Action regarding the following:

- 1. Bid #BE-1609-** One-Year (1) Non-Encumbered Contract for Building Maintenance supplies for Cleveland County. The bid term will be from July 1, 2013-June 30, 2014.

2. **Bid #SHE-1613-** One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County. The bid term will be from bid July 1, 2013 through June 30, 2014.
3. **Bid #SHE-1614-** One Year (1) Non-Encumbered contract for Inmate & Detention Supplies for Cleveland County. The bid term will be from July 1, 2013 through June 30, 2014.
4. **Bid #COM3-1615-** Purchase and Delivery of one (1) or more, 2011 or newer, Gradall Hydraulic Excavator, with 50 or less hours of usage for the County Commissioners.

F. Items of Business: Discussion, Consideration and/or Action regarding the following:

1. **Renewal of County Bid #CC-1507** – Non-Encumbered Contract for Transfer of Imaging Computer Documents to microfilm for the County Clerk’s office with Get Imaging. All terms and conditions will remain the same. The renewal period will be from July 1, 2013 through June 30, 2014.
2. **Renewal of Contract** between the Cleveland County Board of County Commissioners on behalf of the Cleveland County Treasurer and Diane Defilippo for Professional Services to include Title Search Reports at the rate of \$100.00 each and Title Verifications at a rate of \$7.00 each from July 1, 2013 through June 30, 2014.
3. **Acceptance of Donation** from Mercury One, Inc. in the amount of \$250,000.00 for a New Command Post for the Cleveland County Sheriff Department.
4. **Approval of Maintenance Agreement Contract** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Sheriff’s Office and Sooner Copy Machines, Inc. for the period July 1, 2013 through June 30, 2014 on the following machines:
(2) Sharp ARM207, (1) ARM350NXA, (1) ARM4500NXA, (1) MXM450N at \$0.009 per black/white copy.
(1) MX4101N at \$0.0125 per black/white copy and \$0.062 per color copy.
(1) MX4501N at \$0.009 per black/white copy and \$0.08 per color copy.
5. **Agreement** between the Cleveland County Board of Commissioners and American Elevator for the period of July 1, 2013 through June 30, 2014 for the following:
 - a. (1) Hydro Elevator, \$142.00 per month
 - b. (4) Thyssen Elevators, \$689.00 per month
 - c. (1) Armor Elevator, \$142.00 per month
6. **Approval of Maintenance Agreement Contract** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer

and Oklahoma Office Systems for the period July 1, 2013 through June 30, 2014 on the following:

(1) Bizhub C360 and (1) Bizhub C364 with a per copy charge of \$0.0071 for black/White and \$0.0151 for color.

(2) Hewlett Packard 602x with a per copy charge of \$0.0151 each.

- 7. Approval of the Annual Maintenance Agreement Renewal** between Cleveland County Treasurer and Cox Business for Business Internet Connection 15MB/3MB to be shared with the County Clerk in the amount of \$224.95 per month for the period July 1, 2013 through June 30, 2014. The County Treasurer will pay the EVEN months and the County Clerk will pay the ODD months.
- 8. Approval of the Annual Maintenance Agreement Renewal** between the Cleveland County Treasurer and Cox Business for Business Advanced HD Cable at \$19.99 per month and Business Digital HD Receiver at \$5.25 per month for a total monthly maintenance of \$25.24 for the period July 1, 2013 through June 30, 2014.
- 9. Approval of the Annual Maintenance Agreement Renewal** between the Cleveland County Treasurer and Underground Vaults & Storage for 14 Cubic Feet of Storage for Essential CD’s and microfilm in a Controlled Environment at the rate of \$42.00 per cubic foot for a total annual agreement of \$588.00 for the period July 1, 2013 through June 30, 2014.
- 10. Approval of the Contract for Secure Detention** between The Board of Cleveland County Commissioners and Texas County Juvenile Detention Center for Juvenile Detention Services for the period July 1, 2013 through June 30, 2014 at the rate of \$29.36 per child per day.
- 11. Renewal of the Lease** between the Board of Cleveland County Commissioners and Cleveland County Public Facilities Authority for approximately 2126 sq.ft. leased at 1650 W. Tecumseh Rd. for Court Space and Common Area in the amount of \$404.30 per month for the period July 1, 2013 through June 30, 2014.
- 12. Approval of Service Agreement** between the Cleveland County Sheriff’s Office and Smiths Detection to provide On-Site Service to X-Ray Machines in the Courthouse for the period July 1, 2013 through June 30, 2014 in the amount of \$7,660.00.
- 13. FY2014 Detention Transportation Agreement** between Board of Cleveland County Commissioners and Office of Juvenile Affairs for Alternative to Detention Transportation for the period July 1, 2013 through June 30, 2014.
- 14. Resolution** for Cleveland County to execute the agreement establishing the Association of County Commissioners of Oklahoma Self-Insurance Fund

Workers Compensation Insurance and the Intent to Participate in ACCO-SIF in the amount of \$290,584.00.

15. Request for Approval of Financial Statement Resale Property Fund.

16. Interlocal Agreements between the Board of County Commissioners of Cleveland County and following Cities, Towns, School Districts and Tribes for the Fiscal Year 2013-2014:

- a. Independent School District No. 57
- b. Citizen Potawatomi Nation
- c. Absentee Shawnee Tribe of Oklahoma
- d. Town of Lexington
- e. City of Moore
- f. City of Norman
- g. City of Noble
- h. Town of Slaughterville
- i. City of Oklahoma City
- j. McClain County

17. Renewal of Extended Warranty on Jantek Time & Attendance Software between the Cleveland County Assessor and A.E.C. Solutions for the period July 1, 2013 through June 30, 2014 in the amount of \$500.00 per year.

18. Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$	831,437.27
T1C	\$	1,644.12
T2A	\$	4,502,003.92
T2B	\$	19,740.86
T3	\$	1,397,617.01
Total Unrestricted	\$	6,752,443.18

19. Approval of the following Blanket Purchase Orders submitted for the following Departments:

a. District #2 Warehouse:

13-5553 - T2A	Palace Auto Supply	\$	2,000.00
13-5575 – T2A	Fred’s Tire & Battery	\$	1,500.00
13-5576 – T2A	A Weldors Supply, Inc.	\$	1,000.00
13-5577 – T2A	Chappell Tires	\$	500.00

b. District #3 Warehouse:

13-5527 – T2A	Dave’s Small Engine Repair, Inc.	\$	1,500.00
13-5564 – T2A	Pearson Lumber & Home Care	\$	1,000.00

c. Sheriff’s Office:

13-5558 – CFB2	David Stanley Chevrolet of Norman	\$	7,000.00
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20. Approval of the Certificate of Requesting Officers on Blanket Purchase

Order Numbers:

13-152	H2	13-3546	T2A
13-1515	C2	13-4571	CFBC2
13-295	MD2		
13-4572	CFBRE2		

21. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

a.	General Fund	\$	694,308.43
b.	Highway Fund	\$	100,415.49
c.	Health Fund	\$	19,194.67
d.	Sheriff Service Fee Fund	\$	1,850.19
e.	Sheriff Commissary Fund	\$	8,132.93
f.	Sheriff Revolving Fund	\$	85,802.51
g.	Treasurer Certification Fee Fund	\$	3,145.70
h.	Treasurer Sales Tax Cash Fund	\$	619,275.21
i.	County Clerk Lien Fee Fund	\$	259.63
j.	County Clerk Preservation Fee Fund	\$	28,587.75
k.	Fair Board Fund	\$	452.93
l.	Sheriff Courthouse Security Service Fee Fund	\$	26,803.88

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business:

1. Road Districts
2. General County issues or business

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

J. Adjourn.

Date & Time Posted: ^{05-21-13 16} June 6 2013 4:25 PM County Clerk.

Jammy Belinson
by Jan Skelton, Deputy

